

# *Qualifying Certificate Community Contribution* **GRANT PROGRAM**

**SERIES 4**

## **INFORMATION SESSION**

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# QCCC BACKGROUND

- **Qualifying Certificates** – tax benefits are granted on the basis of eligible investment commitment as well as the potential for creating new employment and expanding the base of the island's economy
- **Qualifying Certificate Community Contribution (QCCC) Grant Program** – Utilizes community contributions from Qualifying Certificate beneficiaries to support local community needs and priorities
  - Series 1 (Project-based)
  - Series 2 (COVID pandemic assistance)
  - Series 3 (Workforce and entrepreneurship development)
- Since the start of the QCCC grant program, GEDA has distributed over \$900k to 63 non-profit organizations (NPOs) and Government of Guam departments/agencies

# QCCC SERIES 4 OVERVIEW

- Currently accepting application for the QCCC Grant Program Series 4
- Provides grant funding up to \$25,000 per award to non-profit organizations (NPOs) and Government of Guam departments or agencies toward eligible projects and programs.
- Grant funding provided by the Qualifying Certificate Community Contributions from the Guam Regional Medical City (GRMC).
- **Grant application period closes on Wednesday, April 28, 2021 at 5:00pm**

# ELIGIBILITY

- Applicants must be a registered Guam non-profit organization (NPO) or government of Guam department or agency.
- Ineligible applicants include:
  - Individuals
  - for profit organizations and profit-making enterprises of NPOs
  - private operating foundations
  - fraternal, military, service clubs, or similar organizations whose principle activity is for the benefit of its members
  - programs that directly benefit members of the Board or Staff of GEDA or their families to the second (2nd) degree of consanguinity

# PROGRAM AREAS OF INTEREST

Projects must fall within one of the following categories:

1. Health Care (priority of the Guam Memorial Hospital Authority and the Department of Public Health and Social Services)
2. Public Safety
3. Higher Education
4. Cultural Preservation
5. Tourist Attractions and/or Projects
6. Sports Tourism (to invest in sports facilities on the island)
7. Economic Development with a priority on the promotion of industry and small business

# ALLOWABLE COSTS

- Allowable Costs:
  - Short-term staffing costs
  - Advertising, publicity, promotion, marketing, printing and publishing costs
  - Administration (i.e., communication, postage and stationary expenses)
  - Document preparation or printing
- Unallowable Costs:
  - Accommodation costs (i.e. hotels, short term vacation rentals, bed and breakfasts)
  - Conference attendance costs
  - Off-island travel

# CONDITIONS & REQUIREMENTS

- Project must be able to be completed within twelve (12) months after the grant is awarded or disbursed fund must be returned, and remaining funds will be forfeited and remain with the grant program
- GEDA requires any government of Guam grantee to conform to the government of Guam procurement law (Chapter 5, Division 1, Title 5 of the Guam Code Annotated)
- Non-government of Guam grantees must, at a minimum, obtain three (3) vendor quotes for items to be purchased over \$15,000
- Grantee must publicly acknowledge the Qualifying Certificate contributor and GEDA

# CONDITIONS & REQUIREMENTS

- GEDA does not require cost-sharing by grantees but highly encourages such cost-sharing plans, if any, to be included in its application
- Grantee shall submit final program report at the end of the twelve (12) month period
- GEDA reserves the right to include additional conditions and requirements including but not limited to progress and financial reports



# GRANT PROCESS

- **Application** - Submit grant application and supporting documents via email at [qcgrants@investguam.com](mailto:qcgrants@investguam.com)
- **GEDA Staff Review** - Application is initially screened by GEDA staff and prepared for review by the Grant Evaluation Committee
- **GEDA Evaluation Committee** - Application will be reviewed and recommended for approval or disapproval to the GEDA Board
- **GEDA Board of Directors** - Applications recommended by the Grant Evaluation Committee will be introduced at a GEDA board meeting
- **Notice of Action** - Applicants are informed of the GEDA Board's decision
- **Grant Compliance Monitoring** - GEDA Compliance Division will monitor the awarded grant to ensure the grant funds are used as intended

# APPLICATION TIPS

## Do:

- Focus on purpose of grant
- Articulate past experience as it relates to the grant
- Provide numbers, impact and outcomes
- Highlight organizational capacity

## Don't:

- Include extra documents
- Provide letter of support
- Request over \$25,000



The Guam Economic Development Authority (GEDA) has established a Qualifying Certificate Community Contribution (QCCC) Grant Program and is encouraging eligible applicants to support our local community by providing annual grant funding to be used to support eligible projects and/or programs that will benefit our island community.

### **SERIES 4**

THIS APPLICATION WORKBOOK CONTAINS 6 TABS

#### **TAB 1**

**Applicant Information**

#### **TAB 2**

**Mission Statement**

#### **TAB 3**

**Organizational Capacity**

#### **TAB 4**

**Use of Funds**

#### **TAB 5**

**Project Description**

#### **TAB 6**

**Form W-9**

QCCC Grant Program Application Series 4 | April, 07, 2021  
(NON-PROFIT ORGANIZATIONS AND GOVERNMENT OF GUAM DEPARTMENTS/AGENCIES)

# EVALUATION CRITERIA

- Organizational Capacity
- Project Description
- Use of Funds

**Depending on the number of applications, awardees and non-awardees should hear feedback within thirty (30) days**

# QCCC-FUNDED PROJECTS

## Series 1:

- **Flame Tree Freedom Center, Inc. – Mayor Community Assistance Program (\$30,000)** - Automate the verification of residence/household processes, create reports, and generate official forms
- **GCC Truck Driving Boot Camp (\$50,000)** - Truck driving boot camp which provides participants with instruction and the opportunity to earn C class license and a national recognized career readiness certificate and certification of work ethic proficiency

# QCCC-FUNDED PROJECTS

## Series 2:

- **Korean Chamber of Commerce** (\$4,000) - Translation services for the Guam Korean community to update them on important news updates from GovGuam to help with Non-English speaking Koreans to understand how public safety measures are changing due to COVID
- **Inarajan Middle School MITY (Merizo, Inarajan, Talofofo, Yona) PATSSC (Parents, Administrators, Teachers, Staff, Students, Community)** (\$4,922) - Equipment and supplies for commission mural on school campus
- **I Hagan Famalao' an Guahan** (\$6,622) - 10 months rent for volunteers and members to have a designated space to sew face masks and a base for the seed share and gardening kits project. Culturally based educational workshops for the community around agricultural and other trade skills as well as to support educational endeavors for CHamorro women and girls.

# QCCC-FUNDED PROJECTS

## Series 3:

- **Guam Contractors Association (GCA)** (\$48,480) – Basic carpentry training for displaced or unemployed individuals who lack a high school diploma. Completion of the program allows them to apply for entry level construction jobs, which are in high demand.
- **Guam Unique Merchandising and Art Inc. (GUMA)** (\$49,911) – 16-week classroom/Zoom customized training program on developing and operating a business. Participants build their business around their products or concepts and learn all aspects of running a business.

# QUESTIONS?



# CONTACT US

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