



Qualifying Certificate Community Contribution **GRANT PROGRAM**

The Guam Economic Development Authority (GEDA) has established a Qualifying Certificate Community Contribution (QCCC) Grant Program to support our local community and is encouraging eligible applicants to apply. The funding for the grant program is made possible by the community contributions from Qualifying Certificate beneficiaries.

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I PROGRAM INFORMATION

WHO MAY APPLY / ELIGIBILITY INFORMATION

- Applicants must be a registered Guam not-for-profit organization (NPO).
- Ineligible applicants include: individuals; for profit organizations and profit-making enterprises of NPOs; private operating foundations; fraternal, military, service clubs, or similar organizations whose principle activity is for the benefit of its members; and programs that directly benefit members of the Board or Staff of GEDA or their families to the second (2nd) degree of consanguinity.
- Priority will be assigned to organizations that were not funded in any prior grant series.

PROGRAM AREAS OF INTEREST

- Project must fall within one of the following seven (7) categories:
 1. Health Care (priority to the Guam Memorial Hospital Authority and the Department of Public Health and Social Services)
 2. Public Safety
 3. Higher Education
 4. Cultural Preservation
 5. Tourist Attractions and/or Projects
 6. Sports Tourism (to invest in sports facilities on the island)
 7. Economic Development with a priority on the promotion of industry and small business

CONDITIONS & REQUIREMENTS

- Grantee must publicly acknowledge the Qualifying Certificate contributor and GEDA.
- GEDA does not require cost-sharing by grantees but highly encourages such cost-sharing plans, if any, to be included in its application.
- The GEDA reserves the right to include additional conditions and requirements including but not limited to progress and financial reports.

HOW TO SUBMIT YOUR GRANT APPLICATION

- There are three ways to submit the Grant Application and supporting materials:

1. Website (preferred)
www.investguam.com/qc-grants
2. Email
qcgrants@investguam.com
3. Deliver
Guam Economic Development Authority
590 South Marine Corps. Drive,
Suite 511, ITC Building
Tamuning, Guam

II APPLICATION CRITERIA

CRITERION 1 - 10 POINTS

- USE OF FUNDS

CRITERION 2 - 10 POINTS

- NEED FOR ASSISTANCE

CRITERION 3 - 10 POINTS

- HOW DID COVID-19 IMPACT YOUR NPO

III GRANT PROCESS

1 - NOTICE OF FUNDING AVAILABILITY

The GEDA will issue a Notice of Funding Availability as Qualifying Certificate Community Contribution funds become available. This begins the QCCC Grant Program process.

2 - APPLICATION FORM

The application must be completed with supporting documentation and submitted by the grant deadline before introduction to the Board of Directors. Applications will be evaluated on the basis of this form as well as required supporting documents.

3 - GEDA STAFF REVIEW

The application is initially screened by GEDA staff and prepared for review by the Grant Evaluation Committee.

4 - GEDA EVALUATION COMMITTEE

The committee is made up of a minimum of one member of the GEDA board, but no more than three, the GEDA CEO/Administrator, the GEDA Deputy Administrator, at least one manager from GEDA, and at least one community member. The application will be reviewed and recommended for approval or disapproval to the GEDA Board.

5 - GEDA BOARD OF DIRECTORS

Applications recommended by the Grant Evaluation Committee will be introduced at a GEDA board meeting.

6 - NOTICE OF ACTION

Applicants are informed of the GEDA Board's decision. If an application is not approved, the applicant is notified and provided with a reason for the non-approval.

7 - GRANT COMPLIANCE MONITORING

The GEDA Compliance Division will monitor the awarded grant to ensure the grant funds are used as intended.

IV OTHER INFORMATION

WHAT IS THE MAXIMUM GRANT AWARD?

The maximum grant award for this grant series is \$10,000.

WHAT COSTS CAN AND CANNOT BE FUNDED BY THE GRANT?

GEDA reserves the right to determine what costs are allowable or unallowable. The following is a general guide on allowable and unallowable costs:

ALLOWABLE COSTS

- Short-term staffing costs
- Advertising, publicity, promotion, marketing, printing, and publishing costs
- Administration
(i.e. communication, postage, and stationary expenses)
- Document preparation or printing
- Capital equipment purchases
- Ongoing or recurring organizational costs
(i.e. salaries, fees, and lease or rental payments)

UNALLOWABLE COSTS

- Accommodation costs
(i.e. hotels, short term vacation rentals, bed and breakfasts)
- Conference attendance costs
- Off-island travel

IS THERE A DEADLINE TO USE THE GRANT MONEY WHEN AWARDED?

Grant funds must be used within twelve (12) months of award.

WHAT IS THE DEADLINE FOR GRANT APPLICATION?

Friday, August 28, 2020 at 5:00PM

WHEN WILL GRANTS BE AWARDED?

Depending on the number of applications, awardees and non-awardees should hear feedback within thirty (30) days.

WHAT IF I HAVE QUESTIONS OR NEED HELP?

You can email your questions to qcgrants@investguam.com or contact GEDA at 647-4332.