



The Department of Public Health and Social Services (DPHSS) and the Guam Economic Development Authority (GEDA) have established the Prugrãman Pinilan Community Care and After School Programs to support child care programs in the local community and are encouraging eligible applicants to apply.

Relative Care Grant Fact Sheet



I APPLICATION CHECKLIST

- a. Relative Care Grant Application
- b. Inspection Report completed by DPHSS
- c. Price quotations and/or receipts for all grant fund purchases
- d. Department of Administration (DOA) Vendor Record/Electronic Funds Transfer (EFT) Establishment
 - New vendor record applicants must provide proof of submission of their request to DOA
 - Applicants with existing vendor IDs must ensure they are enrolled for Electronic Funds Transfer with DOA

II PROGRAM INFORMATION

ELIGIBILITY

To be eligible, provider must be a:

- a. Relative Care provider who received their certification from DPHSS beginning April 5, 2022; **or**
- b. Relative Care provider who has been deemed eligible by DPHSS and are working with DPHSS for certification.

INELIGIBILITY

Ineligible organizations or providers include:

- a. In-home providers – a family home in which children are cared and supervised in their own home setting; or
- b. Child Care Development Fund licensed or certified center; or
- c. Public or private schools

APPLICATION PERIOD

Applications will be accepted beginning Tuesday, August 16, 2022 at 3pm. The deadline to submit an application will be Friday, October 14, 2022.

APPLICATION PROCESS

1. Download the grant application form from the GEDA website at www.investguam.com or a hard copy of the application may be picked up at the GEDA office located on the 5th floor of the ITC Building, Tamuning between 8:00 a.m. – 5:00 p.m. Monday through Friday, excluding holidays.
2. Complete and submit the application form and all required documents via email to caps2022@investguam.com or hand deliver to the GEDA Office.
3. A unique application number will be assigned. Application will then be reviewed by GEDA and DPHSS
4. If application is complete and deemed eligible, a notice of grant award will be issued and sent to the applicant.



5. If application is deemed ineligible, a notice of ineligibility will be issued and sent to the applicant with details of ineligibility.
6. Payment requests will be sent to the Department of Administration for payment of grant award

USE OF PROGRAM FUNDS

Funds must be used before September 30, 2023.

Allowable uses of grant funds include the following:

A. Facilities Maintenance - Allowable facility maintenance and improvements may include, but are not limited to, building or upgrading outdoor play area, renovating bathroom(s), installing railings or ramps to make the home more accessible, and removing non-load bearing walls to create additional space for social distancing.

B. Personal Protective Equipment, Cleaning, and other Health and Safety Equipment and Practices - Personal protective equipment (PPE), cleaning and sanitization supplies and services, safety equipment, training and professional development related to health and safety practices.

C. Equipment and Supplies - This category includes purchases of or updates to equipment and supplies to respond to the COVID-19 public health emergency. So long as the equipment and supplies are in response to the COVID-19 public health emergency, they may include indoor and outdoor equipment and supplies that facilitate practices consistent with safety protocols and developmentally appropriate practice, as well as items needed to respond to new challenges, such as software and upgrades. This also includes technological upgrades that programs can use to collect data and report to lead agencies.

D. Goods and Services - This category includes any material good or service necessary for the operation of a child care program. Examples of goods that might be necessary to maintain or resume child care services include food and equipment and materials to facilitate play, learning, eating, diapering and toileting, or safe sleep. Examples of services that are allowable include business automation training and support services, shared services, child care management services, and food services.

E. Mental Health Services - Infant and early childhood mental health consultation (IECMHC), an evidence-based, prevention-based strategy that teams mental health professionals with people who work with young children and their families to improve their social, emotional, and behavioral health and development in the settings where children learn and grow, is one example of an allowable mental health support.

* **DPHSS & GEDA reserves the right to include additional conditions and requirements.**

MAXIMUM AWARD AMOUNT

Total award amount shall not exceed Five Thousand Dollars (\$5,000.00). Additional consideration will be offered for applicants who are caring for children with special needs and will be on a case by case basis.

Learn more and apply today at investguam.com or call (671) 647-4332.

This program paid for with federal funds administered by DPHSS.



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