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Governor of Guam
I Maga'Haga Guahan

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Ge'helo' Ekseketibu Ofsiāt

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Deputy Administrator
Sigundo Ge'helo'

Temporary Economic Assistance Mitigation Guam Plan Guam Development Fund Act Checklist

Use the checklist below to ensure you have everything the GEDA Loan Officer will ask for to complete the application.
Once the loan packet is complete, you are ready for submission!

If your company is a **SOLE PROPRIETORSHIP, listed below are the items required**

GEDA FORMS

- APPLICATION FOR CREDIT
- PERSONAL FINANCIAL STATEMENT

EXHIBITS

- DECLINATION LETTERS (Minimum of two (2) is required) (Not older than 90 days from date of application)
- IDENTIFICATION (Copy of Driver's License/Passport/Guam ID)
- BUSINESS LICENSE &/OR PERMITS
- POLICE CLEARANCE (Not older than 30 days from date of application)
- COURT CLEARANCE (Not older than 30 days from date of application)
- STATEMENT OF NEED (negative effects of Coronavirus to your business)
- FINANCIALS
 - Business Privilege Tax (BPT) Recent 12 months
- INSURANCE POLICY (If applicable)
- LEASE AGREEMENTS (For business equipment or location, If applicable)
- COLLATERAL EXHIBITS (If applicable)
 - Appraisal (Not more than one (1) year old)
 - Preliminary Title Report (PTR) Not older than 90 days of application
 - Certificate of Title or Recorded Deed
 - Recorded Property Map

If your company is a **CORPORATION or **PARTNERSHIP** or **LIMITED LIABILITY COMPANY**, listed below are the items required**

GEDA FORMS

- APPLICATION FOR CREDIT
- PERSONAL FINANCIAL STATEMENT (Applicable for personal guarantees)

EXHIBITS

- DECLINATION LETTERS (Minimum of two (2) is required) (Not older than 90 days from date of application)
- BUSINESS LICENSE &/OR PERMITS
- IDENTIFICATION (Copy of Driver's License, Passport, Guam ID)
- POLICE CLEARANCE (Not older than 30 days from date of application)
- COURT CLEARANCE (Not older than 30 days from date of application)
- STATEMENT OF NEED (negative effects of Coronavirus to your business)
- FINANCIALS
 - Business Privilege Tax (BPT) Recent 12 months
- CERTIFICATE OF GOOD STANDING
- CORPORATE DOCUMENTS (Certification of Incorporation, Articles of Incorporation, By-laws, Partnership Agreement)
- CORPORATE RESOLUTION TO BORROW
- INSURANCE POLICY (If applicable)
- LEASE AGREEMENTS (For business equipment or location, If applicable)
- COLLATERAL EXHIBITS
 - Appraisal (Not more than one (1) year old)
 - Preliminary Title Report (PTR) Not older than 90 days of application
 - Certificate of Title or Recorded Deed
 - Recorded Property Map